

PERSONAL PROPERTY AND FIXTURES SELF-STUDY TRAINING SESSION

Instructions

1. **Contact Sherrie Kinkle at Sherrie.Kinkle@boe.ca.gov or at 916-322-2921 if you have any questions while you are taking the self-study training session.**
2. **Required materials:**
Chapter 1 - 5 of Assessors' Handbook Section 504, *Assessment of Personal Property and Fixtures*
3. **Complete the attached schedule of reading assignments and review questions.**
4. **Sign the certification document**
5. **Return the review questions and certification document to:**

**Sherrie Kinkle
State Board of Equalization
County-Assessed Properties Division
P.O. Box 942879
Sacramento, CA. 94279-0064**
6. **You will be credited with 8 hours of appraisal training credit for completion of the Personal Property and Fixtures Self-Study Session. This will not count toward advanced certification.**